

# **Solicitation PARK MTC 2020**

## **CHAIN LINK FENCING**

**Bid Designation: Public**



**City of Jersey City**

THIS DOCUMENT HAS AN ARTIFICIAL WATERMARK PRINTED ON THE BACK. THE FRONT OF THE DOCUMENT HAS A MICRO-PRINT SIGNATURE LINE. ABSENCE OF THESE FEATURES WILL INDICATE A COPY.



P.O. BOX 1001, ISELIN, NJ 08830-1001

Member FDIC

OFFICIAL CHECK

ISSUED BY: MONEYGRAM PAYMENT SYSTEMS, INC.

P.O. BOX 9476, MINNEAPOLIS, MN 55480

DRAWEE: BOKF, NA, EUFAULA, OK

Branch: 5

10134087

49-55  
1031

DATE August 13, 2020

REMITTER WILLIE'S FENCE LLC

PAY TWENTY THOUSAND AND 00/100

\$\*\*\*\*\*20,000.00

TO THE ORDER OF CITY OF JERSEY CITY

DRAWER: PROVIDENT BANK

PURPOSE

MP

⑈10134087⑈ ⑆103100551⑆0160011357166⑈

WILLIES FENCE COMPANY LLC  
416 LIBERY AVE  
JCNJ07307

08/13/2020

RAQUEL TOSADO  
ACTING PURCHASING AGENT  
CITY OF JERSEY CITY

PLEASE BE ADVISED THAT WILLIES FENCE COMPANY HAS APPLIED FOR A  
BID GAUANEE FOR THIS BID BUT DUE TO BOTH COVID AND THE STORM  
LAST WEEK THERE HAS BEEN A DELAY IN RECEIVING IT.  
I HAVE ENCLOSED CASHIERS CHECK FOR TWENTY THOUSAND DOLLARS  
AND WILL SEND THE BID BOND AS SOON AS I RECEIVE IT.

MY QUESTION IS WHEN I RECEIVE THE BID BOND CAN I EXCHANGE IT FOR  
THE CASHIERS CHECK? PROVIDING OF COURSE THAT I WIN THE BID

I CAN BE REACHED AT 201 988 0241.  
THANK YOU FOR YOUR HELP,

WILLIAM COSTIGAN   
VICE PRESIDENT, WILLIES FENCE COMPANY LLC  
201 988 0241

## **Bid PARK MTC 2020 CHAIN LINK FENCING**

Bid Number **PARK MTC 2020**  
Bid Title **CHAIN LINK FENCING**

Bid Start Date **Jul 16, 2020 8:02:13 AM EDT**  
Bid End Date **Aug 13, 2020 11:00:00 AM EDT**  
Question &  
Answer End **Aug 6, 2020 4:00:00 PM EDT**  
Date

Bid Contact **Patricia Vega**  
**Assistant Purchasing Agent**  
**Purchasing**  
**201-547-4278**  
**vegap@jcnj.org**

Bid Contact **Raquel Tosado**  
**Purchasing**  
**201-547-4439**  
**rtosado@jcnj.org**

### **Description**

This specification is for chain link fencing city-wide.

**NOTE: THIS PROCESS REQUIRES A PAPER ONLY SUBMISSION WITH ORIGINAL SIGNATURES AND COMPLETION/INCLUSION OF ALL FORMS IN THE BID.**

**YOU MUST DOWNLOAD THE BID IN ORDER TO RECEIVE ANY ADDENDA(S) THAT MAY OCCUR.** Failure to acknowledge receipt of all addenda will cause the bid to be considered non-responsive, and the bid will be rejected.



STEVEN M. FULOP  
MAYOR OF JERSEY CITY

# CITY OF JERSEY CITY

## DIVISION OF PURCHASING

394 CENTRAL AVENUE, 3RD FLOOR | JERSEY CITY, NJ 07307  
P: 201 547 5155/5156



PETER FOLGADO  
DIRECTOR OF PURCHASING, QPA, RPPQ

### CERTIFICATION REGARDING SUSPENSION/DEBARMENT

I am William Costigan of the firm of,  
the Contractor who submitted the lowest responsible bid for the project known as  
Park mtc 2020.

I executed the Proposal submitted to the City of Jersey City with the full authority to do so. As  
of the date of execution of this Certification on this 5<sup>th</sup> day of August, 2020 the firm  
of William Costigan LLC nor any affiliates of the firm have not been suspended or  
debarred from submitting bid proposals by the United States of America, its departments,  
divisions, and agencies or the State of New Jersey, its department, divisions, and agencies.

I certify that the foregoing statements are true. I am aware that if any of the foregoing  
statements made by me are willfully false, I am subject to punishment.

William Costigan  
(Name of Contractor)

Signed

By:

Dated: 8/15/2020

Title: Notary Public

Sworn and subscribed to before me  
this 6 day of Aug, 2020

Jasmine Campbell

**JASMINE CAMPBELL**  
Notary Public - State of South Carolina  
My Commission Expires November 1, 2028

**CITY OF JERSEY CITY  
DEPARTMENT OF PUBLIC WORKS  
BID SPECIFICATIONS FOR:**

**MATERIAL PROCUREMENT CONTRACT  
SPECIFICATIONS FOR CHAIN LINK FENCING**

**SUBMISSION DEADLINE:  
AUGUST 13, 2020**

**ADDRESS ALL BID PROPOSALS TO:**

**RAQUEL TOSADO, ACTING PURCHASING AGENT  
394 CENTRAL AVENUE, 3<sup>RD</sup> FLOOR  
JERSEY CITY, NJ 07307**

**NOTICE TO BIDDERS**

Sealed bid proposals will be received, opened and read in public by the Acting Purchasing Agent at **394 Central Avenue, Third Floor, Jersey City, New Jersey 07307 at 11:00 a.m. on August 13, 2020.**

Prevailing time, or as soon thereafter as the matter can be reached, for the:

**MATERIAL PROCUREMENT CONTRACT  
SPECIFICATIONS FOR CHAIN LINK FENCING**

Contract Documents, Specifications, and Bid Forms may be downloaded by going on-line to [www.bidsync.com](http://www.bidsync.com). Bid Plans/Drawings (if any) may be obtained at the Office of the Acting Director of Purchasing, 394 Central Avenue, Third Floor, Jersey City, New Jersey 07307, (201)-547-4439 or (201)-547-5155.

Questions by prospective bidders concerning this bid must be done on-line at [www.bidsync.com](http://www.bidsync.com).

Prospective bidders must download bid specifications and all addenda from [www.Bidsync.com](http://www.Bidsync.com). Failure to download bid specifications and acknowledge receipt of addenda shall result in bid rejection.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Full requirements of the Equal Employment Opportunity and Affirmative Action Programs are incorporated herein by reference and may be obtained with Proposal Form. Bidders are also required to comply with the requirements of P.L. 2004, c.57 (N.J.S.A. 52:32-44) which includes the requirement that contractors provide copies of their Business Registration Certificates issued by the New Jersey Department of the Treasury, as well as other provisions as listed in the Contract Documents.

Proposals **MUST BE ACCOMPANIED** by a Bid Bond or Certified Check, made payable to the City of Jersey City, in an amount equal to Ten (10%) percent of the Bid not to exceed \$20,000.00.

Each Bidder shall submit with his proposal the required submittals listed in the Schedule of Required Submittals.

**COVID-19 ADVISORY - ONLINE BID RECEPTIONS/PURCHASING LOCKBOX**

In an effort to adhere to social distancing protocols and best practices imposed by City and State authorities, the City of Jersey City has canceled all public meetings and closed non-essential services as of March 16, 2020 until further notice. As a result, all bid receptions will be held virtually as video conferences with public access. Links to the online bid receptions appear on the City of Jersey City website at:

[https://jerseycitynj.gov/CityHall/Clerk/publiccontracts/bid\\_openings](https://jerseycitynj.gov/CityHall/Clerk/publiccontracts/bid_openings)

Bids may be sent by U.S. certified mail return receipt requested, or may be sent by private courier service to a dedicated lockbox located in the lobby of 394 Central Avenue, Jersey City. Mail bids to: Raquel Tosado, Acting Purchasing Agent, QPA, Division of Purchasing, 394 Central Avenue, Third Floor, Jersey City, New Jersey 07307. Proposals forwarded by facsimile or e-mail will not be accepted. Bids sent by mail or courier service must be received by the Acting Purchasing Agent no later than 4:00 P.M. on the last City business day before the day of the bid reception or no later than 11:00 A.M. on the day of the bid reception. Mail/Courier services need to be instructed to hand deliver bid proposals to the dedicated lockbox. Office hours Monday thru Friday 9:00 am to 4:00pm. The City shall not be responsible for the loss, non-delivery or physical condition of bids sent by mail or courier service. Bids must be submitted individually in a sealed envelope addressed to the Acting Purchasing Agent. Bid proposals must comply with specifications. Any Bid Proposal received after the date and time specified will be returned, unopened, to the bidder.

The Acting Purchasing Agent reserves the right to reject any and all bids received, or portions thereof, if deemed to be in the best interest of the City to do so.

Once the Governor's Executive Order on social distancing, and the Mayor's emergency restrictions are lifted, the City will revert back to its normal bid opening procedures at the Purchasing Division; if this reversion becomes applicable to this bid, all vendors will be notified by issuing an addendum.

Raquel Tosado  
Acting Director of Purchasing

Insert dates:  
July 16 & 21, 2020



THE CONTRACT SHALL BE SIGNED BY ALL PARTIES WITHIN TWENTY-ONE (21) DAYS (SUNDAYS AND HOLIDAYS EXCEPTED) FROM THE AWARD OF SAID CONTRACT BY THE MUNICIPAL COUNCIL.

IN THE EVENT THAT THE PARTIES MISS THIS DEADLINE, THE PARTIES MAY AGREE IN WRITING TO AN EXTENSION OF THE TIME LIMIT SET FORTH ABOVE AT THE REQUEST OF THE CONTRACTING UNIT.

BIDDERS ARE REQUESTED TO FURNISH THE MANUFACTURER AND BRAND NAME ON THE PRODUCT OF WHICH THEY BID BY EITHER QUOTING ON BRAND NAME SPECIFIED WITHIN OR APPROVED EQUAL. FAILURE TO DO SO WILL RENDER BID INFORMAL.

IF BIDDER IS A PARTNERSHIP UNDER SEPARATE COVER, LIST NAMES OF PARTNERS, OWNING TEN (10) PERCENT OR MORE OF THE PARTNERSHIP. IF A CORPORATION, LIST NAMES OF THOSE STOCK HOLDERS HOLDING TEN (10) PERCENT OR MORE OF OUTSTANDING STOCK. (SEE ATTACHED FORM)

THE CITY OF JERSEY CITY RESERVES THE RIGHT IN PROTECTION OF THE BEST INTEREST OF THE CITY TO WAIVE ANY TECHNICAL ERROR, TO REJECT ANY BID OR ALL BIDS OR ANY PART THEREOF FOR ANY REASON WHATSOEVER.

BUY AMERICAN MATERIALS USED IN FILLING ANY CONTRACT RESULTING FROM THIS BID PROPOSAL MUST BE OF AMERICAN MANUFACTURE OR AMERICAN GROWN - WHEREVER AVAILABLE.

DELIVERY SHALL BE F.O.B. JERSEY CITY FREIGHT AND OTHER TRANSPORTATION CHARGES ARE THE RESPONSIBILITY OF THE SUPPLIER AND/OR CONTRACTOR.

Bidders (Contractors) are required to comply with the provisions of N.J.S.A.10:5-31 et seq. and N.J.A.C. 17:27. No firm may be issued a contract unless it complies with these equal employment opportunity and affirmative action provisions which require a careful reading.

Contractors for goods and services, including professional services that are not subject to a federally approved or sanctioned affirmative action program shall submit to the public agency, after notification of the award but prior to execution of a goods and services contract, one of the following three documents:

1. A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);  
or

- \*2. A photocopy of a Certificate Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4; or
3. A photocopy of an Employee Information Report (Form AA 302) provided by the Division and distributed to the public agency to be completed by the contractor, in accordance with N.J.A.C. 17:27-4.

Refer to Exhibit A (Mandatory Equal Employment Opportunity Language for Goods, Professional Service and General Service Contracts) and additional Equal Employment Opportunity/Affirmative Action requirements found at the back of the specification. Any questions concerning compliance may be directed to: Jeana F. Abuan, P.A.C.O. – 13-15 Linden Ave. East, Jersey City, New Jersey 07305 - telephone # 201-547-4538 or to Raquel Tosado, Acting Purchasing Director – 394 Central Ave., 3rd floor, Jersey City, New Jersey 07307 - telephone # 201-547-5156.

4. Americans with Disabilities Act of 1990 - Discrimination on the basis of disability in contracting for the purchase of goods and services is prohibited. Bidders are required to read Americans with Disabilities language that is included as Appendix A of this specification and agree that the provisions of Title II of the Act are made a part of the contract. The contractor is obligated to comply with the Act and to hold the owner harmless.

5. **City of Jersey City Lobbyist Disclosure Ordinance**

The contract will be awarded in accordance with the provisions of the City's Disclosure of Lobbyist Representative Status Ordinance Sec. 3-9.1 et seq. adopted on June 12, 2002. The Contractor will be required to certify that the Contractor either did not retain the services of a lobbyist to lobby on behalf of the Contractor for the award of this contract, or if a lobbyist was retained by the Contractor for such purposes, the Contractor's lobbyist prior to commencing his/her lobbying activities, shall have filed a notice of lobbyist representative status form with the City Clerk. A Contractor whose lobbyist failed to comply with the provisions of Ordinance Sec. 3-9.1 et seq. following notice and an opportunity to be heard shall be disqualified from entering into contracts with the City for a period of two (2) years for each violation.

6. **Insurance Requirements**

The Contractor shall maintain sufficient insurance to protect against all claims under Workman's Compensation, General Liability, Automobile Liability coverage and shall be subject to approval for adequacy of protection. Insurance requirements are as follows:

- **Commercial General Liability** in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, including Products and Completed Operations and Contractual Liability coverage.
- **Workers' Compensation** with NJ statutory limits covering all employees of Proposer and/or subcontractors and **Employers' Liability** in the amount of \$1,000,000.

- **Automobile Liability** in the amount of \$1,000,000 combined single limit, for bodily injury and property damage, covering all owned, non-owned and/or hired automobiles used in the course of the project and/or contact work. Also, required are endorsements MCS-90 and CA-9948 Pollution Liability – broadened coverage for covered autos.

Before commencing the work, the Contractor shall furnish the City with a Certificate of Insurance (Certificate) verifying evidence of such insurance upon execution of this Contract. Except for Workers' Compensation, all Certificates shall name the City of Jersey City as an additional insured. All Certificates shall bear said City Project Name and Number if applicable.

The insurance policies required shall be kept in force for a period specified below.

- General Liability, Automobile Liability and Workmen's Compensation policies shall be kept in force until submission of the Contractor's final invoice.

TO: ALL BIDDERS

FROM: RAQUEL TOSADO, ACTING PURCHASING AGENT

SUBJECT: BID RESPONSE FORM

In keeping with our policy of evaluating and updating our bidding procedures, we are requesting that all bid recipients who do not bid; return this form stating the reason(s).

Thank you in advance for your cooperation.

BID SUBJECT: **MATERIAL AND PROCUREMENT CONTRACT**  
**SPECIFICATIONS FOR CHAIN LINK FENCING**

REASON(S) FOR NOT SUBMITTING A BID \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Please return this form to:

Raquel Tosado, Acting Purchasing Director  
394 Central Ave.  
Jersey City, N.J. 07307

**SCOPE OF WORK**

The Vendor will deliver and install chain link fencing to the City of Jersey City (City) as requested by the Director of Park Maintenance or his/her designee. The Vendor will transport materials to Department of Public Works facility Monday through Saturday. On Monday through Friday, the hours will be from 7:00 a.m. to 5:00 p.m. and on Saturdays, the hours will be from 7:00 a.m. to 12:00 p.m.. The location of the facility is 13-15 Linden Avenue, East Jersey City, NJ 07305.

**BID PROPOSAL/ DOCUMENTS****Material Procurement Contract Specifications for Chain Link Fencing  
DPW/ DIVISION OF PARK MAINTENANCE**

This contract will be awarded as an open-end contract. The minimum and the maximum  
Quantities for each item are as stated below.

**\*\*\*Vendor must bid on the maximum number in column B**

<b>ITEM</b>	<b>QUANTITY MINIMUM &amp; MAXIMUM</b>	<b>UNIT OF MEASURE</b>	<b>DESCRIPTION</b>	<b>UNIT AMOUNT</b>	<b>EXTENDED AMOUNT</b>
<b>A</b>	<b>B</b>		<b>C</b>	<b>D</b>	<b>(D X B)</b>
1.	0-100'	LINEAR FOOT	FENCE, CHAIN LINK COMPLETE, INSTALL 4' HIGH ALUMINUM COATED	12.15	1,215.00
2.	0-100'	LINEAR FOOT	FENCE, CHAIN LINK COMPLETE,INSTALL 4', PVC COATED	18.00	1,800.00
3.	0-1,000'	LINEAR FOOT	FENCE,CHAIN LINK COMPLETE,INSTALL, 7' HIGH ALUMINUM COATED	11.25	11,250.00
4.	0-500'	LINEAR FOOT	FENCE, CHAINLINK COMPLETE, INSTALL,7' HIGH PVC COATED	11.25	5,625.00
5.	0- 500'	LINEAR FOOT	FENCE, CHAIN LINK COMPLETE INSTALL, 8' HIGH ALUMINUM COATED	32.65	16,325.00
6.	0-400'	LINEAR FOOT	FENCE, CHAIN LINK COMPLETE, INSTALL 8'PVC COATED	34.45	13,780.00
7.	0-375'	LINEAR FOOT	FENCE, CHAIN LINK COMPLETE,INSTALL 8'HIGH ALUMINUM COATED WITH RAIL	36.65	13,743.75
8.	0- 375'	LINEAR FOOT	FENCE CHAIN, LINK INSTALL,REPLACE 4'HIGH FABRIC ONLY ALUMINUM COATED	7.25	2,718.75

9.	0-250'	LINEAR FOOT	FENCE, CHAIN LINK INSTALL REPLACE 4' HIGH FABRIC ONLY PVC COATED.	9.00	2,250.00
10.	0- 500'	LINEAR FOOT	FENCE, CHAIN LINK INSTALL. REPLACE 7' HIGH FABRIC ONLY. ALUMINUM COATED	8.10	4050.00
11.	0-500'	LINEAR FOOT	FENCE, CHAIN LINK, INSTALL REPLACE 7' HIGH FABRIC ONLY, PVC COATED	10.80	5400.00
12.	0- 375'	LINEAR FOOT	FENCE , CHAIN LINK COMPLETE, INSTALL 8' HIGH FABRIC ONLY ALUMINUM	10.50	4050.00
13.	0-100'	LINEAR FOOT	FENCE, CHAIN LINK INSTALL, REPLACE 8' HIGH FABRIC ONLY PVC COATED	12.60	1260.00
14.	0-1,000'	LINEAR FOOT	FENCE REMOVE EXISTING AND ALL COMPONENTS	1.20	1,200.00
15.	0-100'	LINEAR FOOT	FENCE, CHAIN LINK ALUMINUM, TYPE (WITH CUVE TOP) INSTALL COMPLETE	27.00	2,700.00

<u>ITEM A</u>	<u>QUANTITY MINIMUM &amp; MAXIMUM</u>		<u>DESCRIPTION</u>	<u>UNIT AMOUNT</u>	<u>EXTENDED AMOUNT</u>
16.	0-100'	LINEAR FOOT	FENCE , CHAIN, LINK ALUMINUM INSTALL, BRIDGE TYPE 6'3" HIGH COMPLETE	18.00	1800.00
17.	0-375'	LINEAR FOOT	HORIZONTAL BAR ON BRIDGE CURVE TO FENCE, INSTALLATION	6.75	2531.25
18.	0-125'	LINEAR FOOT	BRIDGE TYPE CAGING ALUMINUM, CHAIN LINK FENCING 4' to 6-3' HIGH INSTALL	27.00	3,375.00
19.	0-125'	LINEAR FOOT	BRIDGE RAIL, REMOVE EXISTING AND ALL COMPONENTS	6.75	843.75
20.	0-125'	LINEAR FOOT	BRIDGE FENCE, REMOVE EXISTING AND ALLCOMPONENTS	6.75	843.75
21.	0-125'	LINEAR FOOT	MEDIAN BARRIER CHAIN LINK FENCE ALUMINUM COATED, 4' HIGH, 1" MESH, 2 INCH SQUARE POSTS, INSTALL COMPLETE	6.75	843.75
22.	0-125'	LINEAR FOOT	MEDIAN BARRIER CHAIN LINK FENCE ALUMINUM COATED, 4' HIGH, 1" MESH, 2 INCH SQUARE POSTS, INSTALL COMPLETE	8.10	1012.50
23.	0-125'	LINEAR FOOT	MEDIAN BARRIER CHAIN LINK FENCE PVC COATED, 3' HIGH, 1" MESH, 2 INCH SQUARE POSTS, INSTALL COMPLETE	7.75	968.75



24.	0-1,000'	LINEAR FOOT	MEDIAN BARRIER CHAIN LINK FENCE PVC COATED, 6' HIGH, 1" MESH, INSTALL COMPLETE	20.00	20,000.00
25.	0-100	EACH	48" GATE ALUMINUM COATED	400.00 ea	40,000.00
26.	0-100	SQUARE FOOT	NON- VEGETATIVE SURFACE, POLYESTER MATTING	5.00	500.00
27.	0-100	EACH	84" GATE ALUMINUM COATED	500.00 ea	50,000.00
28.	0-100	EACH	96" GATE ALUMINUM COATED	600.00 ea	60,000.00
29.	0-100	EACH	FENCE LINE POST, NEW INSTALL 4' HIGH GALVANIZED	12.00	1,200.00
30.	0-100	EACH	FENCE LINE POST, NEW INSTALL 7' HIGH GALVANIZED	17.00	1,700.00
31.	0-100	EACH	FENCE LINE POST, NEW INSTALL 8' HIGH GALVANIZED	19.00	1,900.00
32.	0-100	EACH	FENCE LINE POST, NEW INSTALL 4' HIGH GALVANIZED	12.00	1,200.00
33.	0-100	EACH	MEDIAN BARRIER CHAIN, LINK FENCE END ASSEMBLY WITH BREAKAWAY POST ON APPROACH AND TRAILING ENDS, VINIL COATED, 6' HIGH 10 FENCE POST SPACING INSTALL COMPLETE	5.00	500.00
34.	0-100	EACH	MEDIAN BARRIER CHAIN, LINK FENCE END ASSEMBLY WITH BREAKAWAY POST ON APPROACH AND TRAILING ENDS, VINIL	5.00	500.00

			COATED, 6'HIGH, 10 FENCE POSTSPACING INTALL COMPLETE		
35.	0-100	EACH	INTERMEDIATE MEDIAN BARRIER BREAKAWAY FENCE POST, SINGLE POST OF THE END TREATMENT DETAIL WITH CABLE GUIDE	5.00	500.00
36.	0-100	EACH	3 FOOT FENCING SLATE IN ALL COLORS ( GREEN, WHITE, TAN/BROWN, BLACK)	5.00	500.00
37.	0-100	EACH	4 FOOT FENCING SLATES IN ALL COLORS (GREEN, WHITE, TAN/BROWN BLACK	6.00	600.00
38.	0-100	EACH	6 FOOT FENCING SLATES IN ALL COLORS (GREEN, WHITE, TAN/BROWN BLACK	8.00	800.00
39.	0-100	EACH	6.3 FOOT FENCING SLATES IN ALL COLORS (GREEN, WHITE, TAN/BROWN BLACK	9.00	900.00
40.	0-100	EACH	7 FOOT FENCING SLATES IN ALL COLORS (GREEN, WHITE, TAN/BROWN BLACK	10.00	1,000.00
41.	0-70	EACH	FOOT FENCING SLATES IN ALL COLORS (GREEN, WHITE, TAN/BROWN BLACK	11.00	770.00

<u>ITEM</u>	<u>QUANTITY MINIMUM &amp; MAXIMUM</u>	<u>UNIT OF MEASURE</u>	<u>DESCRIPTION</u>	<u>UNIT AMOUNT</u>	<u>EXTENDED AMOUNT</u>
42.	0-100	EACH	SURE LOC GABRIC FASTENERS	3.00	300.00
43.	0-100	HOURLY	FENCING INSTALLATION /REPAIR EMERGENCY REQUEST	5600 hr	5,600.00
<b>GRAND TOTAL BID (ITEM 1 THROUGH ITEM 43)</b>					<b>\$296,324.00</b>

The City will use the Grand Total Bid amount to award the contract calculated by adding the bid prices for items 1 through 43.

The Vendor shall be paid based on the actual quantities used. The Vendor shall not exceed the maximum quantities stated above without the prior issuance of a change order.

#### Grand Total Bid

\$ Two Hundred ninety Six Thousand Three Hundred Twenty Four Dollars 00  
(In Writing)

\$ 296,324.00  
(In Figures)

Note: This contract will be awarded as an open-end contract. The minimum and maximum quantities for each item are as stated. If zero is the minimum, the City is not obligated to order any quantities of that item during the contract term. If a specific number is stated for a minimum, then the City is obligated to purchase whatever that quantity is. Regardless of what the minimum quantity is set at, the Vendor is still required to fill any order that the City places during the contract term until the maximum quantity is reached. The term of the contract is one year.

Pursuant to N.J.S.A. 40A:11-15, the City shall have options to renew the contract for up to two (2)

additional one year terms. The City shall notify the Vendor whether or not it will be renewing the contract 45 days before the expiration date of the contract. If the City exercises its option to renew the contract, the Vendor must accept the contract renewal. The renewal contract price shall be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the Index Rate for the twelve (12) months preceding the most recent quarterly calculation available at the time that the contract is renewed. The Index Rate means the rate of annual percentage increase, rounded to the nearest half-percent, in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services, computed and Published quarterly by the United States Department of Commerce, Bureau of Economic Analysis.

**NOTE:** A bid price must be entered for all items. Award of contract shall be based on all items being supplied by one vendor. Failure to bid any one item will result in the automatic rejection of the bid at the bid reception.

1. **THE TERM OF THE CONTRACT SHALL BE ONE-YEAR COMMENCING 01 DAYS AFTER THE CONTRACT AWARD BY THE CITY COUNCIL. BID PRICES SHALL REMAIN FIRM FOR THE DURATION OF THE CONTRACT.**
2. **ALL BIDDERS ARE REQUIRED TO SUBMIT A BID BOND OR CERTIFIED CHECK FOR 10% OF THE TOTAL BID AMOUNT. A PERFORMANCE BOND IS NOT REQUIRED FOR THIS CONTRACT.**
3. **THE CITY OF JERSEY CITY WILL AWARD THE CONTRACT BASED ON THE GRAND TOTAL PRICE. FAILURE TO BID ON ANY ONE ITEM WILL RESULT IN THE REJECTION OF THE BID.**

*All Quotations Must Be Typewritten Or Written In Ink. Pencil Quotations Will Automatically Render Bid Informal. This Bid Must Be Accompanied by a Bond Or Certified Check For Ten (10%) Percent Of The Total Amount Of The Bid. Bond be From Surety Company Authorized To Do Business In The State Of New Jersey. (This Proposal Form Not Transferrable)*

<b>COMPANY NAME:</b> William Fence Company LLC	<b>NAME:</b> William Costigan
<b>ADDRESS:</b> 416 Liberty Ave Jersey City NJ 07307	<b>ADDRESS:</b> 157 Teshome Ave Jersey City NJ 07205
<b>DATE:</b> 08/05/2020	

**SCHEDULE OF SUBMITTALS BY BIDDER**

<b><u>SUBMITTAL ITEM</u></b> <b><u>COMPLIANCE</u></b>	<b><u>TIME OF SUBMISSION</u></b>	<b><u>CONSEQUENCES OF NON</u></b>
1. Bidder's Acknowledgement of Addendum	With Bid Proposal	Bid Rejected
2. Bid Proposal	Time and Date of Bid Reception	Bid Rejected
3. Bid Guarantee	With Bid Proposal	Bill Rejected
4. Insurance Certificates	Prior to Execution of Contract by the Authority	Forfeiture of Bid Security
5. Non- Collusion Affidavit	With Bid Proposal or within 24 hours of Bid Reception	Bid May Be Rejected
6. Statement of Ownership Disclosure	With Bid Proposal	Bid Rejected
7. Mandatory Equal Employment Opportunity Language	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
8. Disclosure of Investment Activities in Iran	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
9. If first time doing business with Jersey City, submit copy of the completed & signed Certificate of Employee Information Report (AA-302 Form). If not the first time, submit the actual Certificate of Employee Information Report or Letter of Federal Approval	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
10. Americans with Disabilities Act	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
11. Supplier Diversity Bidder Questionnaire	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
12. New Jersey Business Registration Certificate	With Bid Proposal or prior to the Contract award	Bid May Be Rejected
13. Execution of Contract Agreement	Within 10 days of Authority Notice of Contract Award	Forfeiture of Bid Security

The Contractor shall provide all submittals required under this contract whether or not listed above.





WILLI21

OP ID: JK

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

08/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> York-Jersey Underwriters, Inc. 185 Newman Springs Road PO Box 810 Red Bank, NJ 07701 Darrah Sunby	<b>CONTACT NAME:</b> Darrah Sunby	<b>FAX (A/C, No):</b> 732-530-7080	
	<b>PHONE (A/C, No, Ext):</b> 732-842-2012	<b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Willie's Fence LLC 968 University Forest Drive Conway, SC 29526	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Ohio Casualty Insurance Co.		24074
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BLS58735462	05/11/2020	05/11/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAS58735462	05/11/2020	05/11/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	XWS58735462	05/11/2020	05/11/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

<b>CITYJE4</b> City of Jersey City 11-15 Linden Ave Jersey City, NJ 07305 MTC 2020	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b> <b>AUTHORIZED REPRESENTATIVE</b> 
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## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** WILLIE'S FENCE LIMITED LIABILITY COMPANY

**Trade Name:**

**Address:** 12 DELAWARE AVE  
JERSEY CITY, NJ 07304-1308

**Certificate Number:** 1559411

**Effective Date:** April 29, 2010

**Date of Issuance:** December 07, 2016

**For Office Use Only:**

20161207102407435

Certificate Number  
714508

Registration Date: 03/04/2020  
Expiration Date: 03/03/2021



## State of New Jersey

### Department of Labor and Workforce Development Division of Wage and Hour Compliance

#### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

**WILLIES FENCE COMPANY LLC**  
**2020**

Responsible Representative(s):  
Kathleen Costigan, President

Responsible Representative(s):  
William Costigan, Vice-President

A handwritten signature in cursive script, reading "Robert Asaro-Angelo".

Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned  
and may be revoked for cause by the Commissioner  
of Labor and Workforce Development.



**CITY OF JERSEY CITY  
ADDENDUM ACKNOWLEDGEMENT FORM  
GOODS AND GENERAL SERVICES CONTRACTS**

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM  
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT TO BE  
SENT SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda will cause the bid to be considered non-responsive, and the bid will be rejected. Acknowledged receipt of each addendum must be clearly established and included with the bid pursuant to N.J.S.A. 40A:11-23.2 (e).

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Name of Bidder: William Pence Company LLC

Street Address: 416 Liberty Ave

City, State, Zip Jersey City NJ 07307

Authorized Signature: William Pence

Date: 08/05/2020

**NON-COLLUSION AFFIDAVIT**

STATE OF NEW JERSEY)

ss:

COUNTY OF HUDSON )

I, William Costigan of the City of Jersey City, in the County of Hudson and the State of New Jersey, of full age, being duly sworn according to law, upon my oath depose and say that:

I am Vice President of the firm of William Force Company LLC the bidder making the Proposal for the above named project and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the City of Jersey City relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by:

William Costigan  
(Name of Contractor)

William Costigan  
(Also type or print name of affiant under signature)

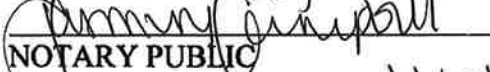
ATTEST:

NIA  
Secretary

(Affix Corporate Seal)

Sworn and subscribed to before me

this 5. day of Aug, 2020

  
NOTARY PUBLIC

My commission expires on: 11/01/2028

**JASMINE CAMPBELL**  
Notary Public - State of South Carolina  
My Commission Expires November 1, 2028

**(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THIS PROPOSAL).**

(An individual)  
The undersigned is (a corporation) under the laws  
(a partnership)

Of the State of New Jersey having offices

at 416 Liberty Ave Jersey City NJ 07307.

Signed \_\_\_\_\_

Name William Cortez

Title Vice President

Company Willow Fence Company LLC

Address 416 Liberty Ave Jersey City NJ 07307

Phone (201) 988 0241

Fax (201) 360-2638

(Seal if Bid by a Corporation)

**STATEMENT OF OWNERSHIP DISCLOSURE**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Willie Fence Company LLC

Organization Address: 416 Liberty Ave Jersey City NJ 07307

**Part I Check the box that represents the type of business organization:**

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)  
☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)  
☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)  
☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)  
☐ Other (be specific): \_\_\_\_\_

**Part II**

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Kathleen T Cortigon	157 Terhune Ave Jersey City NJ 07305
William Cortigon	157 Terhune Ave Jersey City NJ 07305

--	--

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any

attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the City of Jersey City is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with City of Jersey City to notify the City of Jersey City in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the City of Jersey City to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	<i>William Costigan</i>	Title:	<i>Vice President</i>
Signature:	<i>William Costigan</i>	Date:	<i>Vice President</i>

SIGNATURE : *William Costigan* *Jasmine Campbell*  
 TITLE: *Vice President* *Notary Public*

SUBSCRIBED AND SWORN TO  
 BEFORE ME THIS 16 DAY OF August OF 2020  
 (TYPE OR PRINT NAME OF AFFIANT UNDER SIGNATURE)  
 NOTARY PUBLIC OF South Carolina  
 MY COMMISSION EXPIRES: 2028

JASMINE CAMPBELL  
 Notary Public - State of South Carolina  
 My Commission Expires November 1, 2028

(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THIS PROPOSAL).



**CITY OF JERSEY CITY, NEW JERSEY 07307**  
**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

**COMPANY NAME:** Wilkes Fence Company LLC

**PART 1: CERTIFICATION**

**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.**

**FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at [http://www.state.nj.us/treasury/purchase/od/Chapter25\\_list.pdf](http://www.state.nj.us/treasury/purchase/od/Chapter25_list.pdf). Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**PLEASE CHECK THE APPROPRIATE BOX:**

☒ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

**OR**

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

**You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the box below.**

Name _____	Relationship to Bidder/Offeror _____
Description of Activities _____ _____	
Duration of Engagement _____	Anticipated Cessation Date _____
Bidder/Offeror Contact Name _____	Contact Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

**Full Name (Print):** William Carthagen

**Signature:** William Carthagen

**Title:** Vice President

**Date:** 7/24/20



**EQUAL EMPLOYMENT OPPORTUNITY (EEO)/  
AFFIRMATIVE ACTION (AA) REQUIREMENTS  
FOR GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

**Questions in reference to EEO/AA requirements for Goods,  
Professional Service and General Service Contracts should be  
directed to:**

**Jeana F. Abuan  
Public Agency Compliance Officer (P.A.C.O.)  
Department of Administration  
Office of Tax Abatement & Compliance  
13-15 Linden Avenue, 2<sup>nd</sup> Floor  
Jersey City NJ 07305  
Tel. # 201-547-4538  
E-Mail Address: [abuanj@jcnj.org](mailto:abuanj@jcnj.org)**

(REVISED 4/13)

**EXHIBIT A**  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**  
**N.J.A.C. 17:27**

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

**EXHIBIT A (Continuation)**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

The undersigned vendor certifies on their company's receipt, knowledge and commitment to comply with:

**EXHIBIT A**  
N.J.S.A. 10:5-31 and N.J.A.C. 17:27  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
Goods, Professional Services and General Service Contracts  
(Mandatory Affirmative Action Language)

The undersigned vendor further agrees to furnish the required forms of evidence and

understands that their contract/company's bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

Representative's Name/Title (Print): William Cardigan Vice President

Representative's Signature: William Cardigan

Name of Company: Willer Kone Company, LLC

Tel. No. 201 988 0241 Date: 7/25/20

**APPENDIX A**  
**AMERICANS WITH DISABILITIES ACT OF 1990**  
**Equal Opportunity for Individuals with Disability**

The contractor and the City of Jersey City (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. 5121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Representative's Name/Title Print: William Castigan Vice President  
 Representative's Signature: William Castigan  
 Name of Company: William Pence Company LLC  
 Tel. No.: 201.958.0241 Date: 7/15/20

**State of New Jersey**

**CHRIS CHRISTIE**  
*Governor*  
**KIM GUADAGNO**  
*Lt. Governor*

DEPARTMENT OF THE TREASURY  
DIVISION OF PURCHASE & PROPERTY  
CONTRACT COMPLIANCE AUDIT UNIT  
BEO MONITORING PROGRAM  
P.O. BOX 206  
TRENTON, NJ 08625-0206

**ANDREW P. SIDAMON-ERISTOFF**  
*State Treasurer*

**ISSUANCE OF CERTIFICATE OF  
EMPLOYEE INFORMATION REPORT**

Enclosed is your Certificate of Employee information Report (hereinafter referred to as the "Certificate" and issued based on the Employee Information Report (AA-302) form completed by a representative of your company or firm. Immediately upon receipt, this certificate should be forwarded to the person in your company or firm responsible for ensuring equal employment opportunity and/or overseeing the company or firm's contracts with public agencies. Typically, this person may be your company or firm's Human Resources Manager, Equal Employment Opportunity Officer or Contract Administrator. If you do not know to whom the certificate should be forward, kindly forward it to the head of your company or firm. Copies of the certificate should also be distributed to all facilities of your company or firm who engage in bidding on public contracts in New Jersey and who use the same federal identification number and company name. The certificate should be retained in your records until the date it expires. This is very important since a request for a duplicate/replacement certificate will result in a \$75.00 fee.

On future successful bids on public contracts, your company or firm must present a photocopy of the certificate to the public agency awarding the contract after notification of the award but prior to execution of a goods and services or professional services contract. Failure to present the certificate within the time limits prescribed may result in the awarded contract being rescinded in accordance with N.J.A.C. 17:27-4.3b.

Please be advised that this certificate has been approved only for the time periods stated on the certificate. As early as ninety (90) days prior to its expiration, the Division will forward a renewal notification. Upon the Division's receipt of a properly completed renewal application and \$150.00 application fee, it will issue a renewal certificate. In addition, representatives from the Division may conduct periodic visits and/or request additional information to monitor and evaluate the continued equal employment opportunity compliance of your company or firm. Moreover, the Division may provide your company or firm with technical assistance, as required. Please be sure to notify the Division immediately if your company's federal identification number, name or address changes.

If you have any questions, please call (609) 292-5473 and a representative will be available to assist you.

Enclosure(s) (AA-01 Rev. 11/11)

*New Jersey is an Equal Opportunity Employer • Printed on Recycled and Recyclable Paper*

# **RENEWAL PACKAGE FOR CERTIFICATE OF EMPLOYEE INFORMATION REPORT**



**STATE OF NEW JERSEY**  
**DEPARTMENT OF THE TREASURY**  
**Division of Purchase & Property, Contract Compliance Audit Unit**  
**EEO Monitoring Program**

**DUPLICATE CERTIFICATE OF EMPLOYEE INFORMATION REPORT REQUEST**

IMPORTANT- FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND SUBMIT THE REQUIRED \$75.00 FEE (Non-Refundable)  
MAY DELAY ISSUANCE OF YOUR DUPLICATE CERTIFICATE OF EMPLOYEE INFORMATION REPORT.

**SECTION A - COMPANY IDENTIFICATION**

<b>1. FID. NO. OR SOCIAL SECURITY</b>	<b>2. ASSIGNED CERTIFICATION NUMBER</b>	<b>ISSUE DATE</b>	<b>EXPIRATION DATE</b>
272292489	57229	03/2017	03/2024

**3. COMPANY NAME**

WILLIES FENCE COMPANY LLC

<b>4. STREET</b>	<b>CITY</b>	<b>COUNTY</b>	<b>STATE</b>	<b>ZIP CODE</b>
416 LIBERTY AVE	JERSEY CITY	HUDSON	NJ	07307

**5. REASON FOR REQUEST OF DUPLICATE CERTIFICATE**

☐ 1. Lost Certificate ☒ 2. Damaged ☐ 3. Other (Specify)

--

**SECTION B - SIGNATURE AND IDENTIFICATION**

<b>6. NAME OF PERSON COMPLETING FORM (Print or Type)</b>	<b>SIGNATURE</b>	<b>TITLE</b>	<b>DATE</b> MO DAY YEAR
WILLIAM COSTIGAN		VICE PRFESIDENT	06 15 2020

<b>7. ADDRESS NO. &amp; STREET</b>	<b>CITY</b>	<b>COUNTY</b>	<b>STATE</b>	<b>ZIP CODE</b>	<b>PHONE (AREA CODE, NO., EXTENSION)</b>
157 TERHUNE AVE	JERSEY CITY	HUDSON	NJ	07305	201 - 988 - 0241

I certify that the information on this Form is true and correct.

**SECTION C - OFFICIAL USE ONLY**

<b>RECEIVED DATE:</b>	<b>DIVISION OF REVENUE DLN # :</b>

**INSTRUCTIONS FOR COMPLETING DUPLICATE CERTIFICATE REQUEST**

**ITEM 1** - Enter the Federal Identification Number assigned by the Internal Revenue Service, or if a Federal Employer Identification Number has been applied for, or if your business is such that you have not or will not receive a Federal Employer Identification Number, enter the Social Security Number of the owner or of one partner, in the case of a partnership.

**ITEM 2** - Enter the Certificate Number that was assigned to your company along with the Issue Date and Expiration Date (If available).

**ITEM 3** - Enter the name by which the company is identified.

**ITEM 4** - Enter the physical location of the company. Include City, County, State and Zip Code.

**ITEM 5** - Enter the reason for requesting a Duplicate Certificate of Employee Information Report.

**ITEM 6** - Print or type the name of the person completing the form. Include the signature, title and date.

**ITEM 7** - Enter the physical location where the form is being completed. Include City, State, Zip Code and Phone Number.

**RETAIN A COPY OF THIS REQUEST FOR THE VENDOR'S OWN FILES AND FORWARD ONE COPY WITH A CHECK IN THE AMOUNT OF \$75.00 (Non-Refundable Fee) PAYABLE TO "THE TREASURER, STATE OF NEW JERSEY" TO:**

NJ Department of the Treasury  
Division of Purchase & Property  
Contract Compliance Audit Unit  
EEO Monitoring Program  
PO Box 206

Trenton, New Jersey 08625-0206

Telephone No. (609) 292-5473

PLEASE ALLOW 15 BUSINESS DAYS FOR PROCESSING THE DUPLICATE CERTIFICATE



Certification 57229

## CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-MAR-2017** to **15-MAR-2024**

**WILLIES FENCE COMPANY  
12 DELAWARE AVE.  
JERSEY CITY**

**NJ 07304**

**FORD M. SCUDDER**

**State Treasurer**

*Ford M. Scudder*







## State of New Jersey

**CHRIS CHRISTIE**  
Governor  
**KIM GUADAGNO**  
Lt. Governor

DEPARTMENT OF THE TREASURY  
DIVISION OF PUBLIC CONTRACTS  
EQUAL EMPLOYMENT OPPORTUNITY  
COMPLIANCE  
P.O. BOX 209  
TRENTON, NJ 08625-0209

**ANDREW P. SIDAMON-ERISTOFF**  
State Treasurer

### RENEWAL NOTICE

The Certificate of Employee Information Report (hereinafter referred to as the "State Certificate") issued by this Division is due to expire within the next 90 days. In order for your firm to continue to provide a current State Certificate for public contract awards, you must apply for renewal by properly completing the following renewal documents:

1. The Employee Information Report Form AA-302 for the facility indicated on the "State Certificate" and any additional New Jersey facilities, with a check in the amount of \$150.00 payable to "the Treasurer, State of New Jersey" (fee is non-refundable) and
2. The Vendor Activity Summary Report forms, one for each of the four (4) personnel activities noted (new hires, promotions, transfers and terminations etc.) for the previous "State Certificate" period, or
3. If you are operating under a federally approved affirmative action plan, a photocopy of the letter of Federal Approval issued by the US Department of Labor, Office of Federal Contract Compliance Programs, not greater than one year old, may be submitted to the awarding agency in lieu of the State Certificate. Please do not submit an EEO-1 Report as it will not be accepted.

All goods, service and professional service vendors are encouraged to complete and file these renewal documents electronically by accessing the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance). This website provides access to the Forms in electronic format or on-line internet submission registration via the internet. Or you may call the Division at (609) 292-5473 and a representative will be available to assist you. Please have your certificate number ready when calling. Your certificate number is noted at the end of your company name on your mailing label.

Upon receipt of the above-referenced documents, the Division will approve or reject your application within sixty (60) days of submission. If your application is approved, the Division will issue a Certificate provided your firm meets the standards of good faith compliance with the Affirmative Action Regulations set forth in N.J.A.C. 17:27-1.1 et seq. Periodic reviews may be conducted and additional information may be requested, as required by the Division. In all instances, however, a copy of the Certificate must be presented to the public agency awarding the contract, prior to the award of the contract.

(AA-02 Rev. Mar-10)

*New Jersey Is an Equal Opportunity Employer - Printed on Recycled and Recyclable Paper*

**NEW INSTRUCTIONS FOR COMPLETING THE  
EMPLOYEE INFORMATION REPORT (FORM AA302) RENEWAL  
DISREGARD INSTRUCTIONS ON PRE-PRINTED FORM REV. 1/00**

**IMPORTANT: READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORM. PRINT OR TYPE ALL INFORMATION. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT COMPLETE THIS FORM FOR CONSTRUCTION CONTRACT AWARDS.**

**ITEM 1** - Enter the Federal Identification Number assigned by the Internal Revenue Service, or if a Federal Employer Identification Number has been applied for or if your business is such that you have not or will not receive a Federal Employer Identification Number, enter the Social Security Number of the owner or of one partner, in the case of a partnership.

**ITEM 2** - Check the box appropriate to your TYPE OF BUSINESS. If you are engaged in more than one type of business check the predominate one. If you are a manufacturer deriving more than 50% of your receipts from your own retail outlets, check "Retail".

**ITEM 3** - Enter the total "number" of employees in the entire company, including part-time employees. This number shall include all facilities in the entire firm or corporation.

**ITEM 4** - Enter the name by which the company is identified. If there is more than one company name, enter the predominate one.

**ITEM 5** - Enter the physical location of the company. Include City, County, State and Zip Code.

**ITEM 6** - Enter the name of any parent or affiliated company including the City, County, State and Zip Code. If there is none, so indicate by entering "None" or N/A.

**ITEM 7** - Check the box appropriate to your type of company establishment. "Single-establishment Employer" shall include an employer whose business is conducted at only one physical location. "Multi-establishment Employer" shall include an employer whose business is conducted at more than one location.

**ITEM 8** - If "Multi-establishment" was entered in Item 8, enter the number of establishments within the State of New Jersey.

**ITEM 9** - Enter the total number of employees at the establishment being awarded the contract.

**ITEM 10** - Not Applicable.

**ITEM 11** - Enter the appropriate figures on all lines and in all columns. THIS SHALL ONLY INCLUDE EMPLOYMENT DATA FROM THE FACILITY THAT IS BEING AWARDED THE CONTRACT. DO NOT list the same employee in more than one job category. DO NOT attach an EEO-1 Report.

**Racial/Ethnic Groups will be defined:**

**Black:** Not of Hispanic origin. Persons having origin in any of the Black racial groups of Africa.

**Hispanic:** Persons of Mexican, Puerto Rican, Cuban, or Central or South American or other Spanish culture or origin, regardless of race.

**American Indian or Alaskan Native:** Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

**Asian or Pacific Islander:** Persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian Sub-continent or the Pacific Islands. This area includes for example, China, Japan, Korea, the Philippine Islands and Samoa.

**Non-Minority:** Any Persons not identified in any of the aforementioned Racial/Ethnic Groups.

**ITEM 12** - Check the appropriate box. If the race or ethnic group information was not obtained by 1 or 2, specify by what other means this was done in 3.

**ITEM 13** - Enter the dates of the payroll period used to prepare the employment data presented in Item 12.

**ITEM 14** - Not Applicable.

**ITEM 15** - Not Applicable.

**ITEM 16** - Print or type the name of the person completing the form. Include the signature, title and date.

**ITEM 17** - Enter the physical location where the form is being completed. Include City, State, Zip Code and Phone Number.

**TYPE OR PRINT IN SHARP BALL POINT PEN**

**THE VENDOR IS TO COMPLETE THE EMPLOYEE INFORMATION REPORT RENEWAL FORM (AA302) AND RETAIN THE PINK COPY FOR THE VENDOR'S OWN FILES. FORWARD THE REMAINING TWO (2) WHITE AND CANARY COPIES WITH A CHECK IN THE AMOUNT OF \$150.00 PAYABLE TO THE TREASURER, STATE OF NEW JERSEY TO:**

**NJ Department of the Treasury  
Division of Public Contracts  
Equal Employment Opportunity Compliance  
P.O. Box 208**

Trenton, New Jersey 08625-0208

Telephone No. (609) 292-6473

\*\*\*\*\*  
 STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY  
 Division of Purchase & Property Contract Compliance Audit Unit NEO Monitoring Program  
 \*\*\*\*\*

CERTIFICATE NO. 57229 ☒ NEW HIRE ☐ PROMOTIONS ☐ TERMINATIONS ☐ REMEDIATIONS (CHECK (X) APPROPRIATE ACTIVITY)  
 NAME OF FACILITY: \_\_\_\_\_

PERIOD OF PAYROLL PERIOD USED: FROM 10/17 TO 10/20

JOB	CITY	COUNTY	STATE	ZIP CODE	RACE					
					Total	Black	Hispanic	AM. Indian	Asian	Non-Min.
CARDPORTERS										
OFFICIALS & MANAGERS										
PROFESSIONALS										
TECHNICIANS										
TRUCK WORKERS										
OFFICE & CLERICAL										
CRAFTSMEN										
OPERATIVES										
LABORERS										
SERVICE WORKERS					2	1	1			
TOTAL					2	1	1			

I certify that the information on this form is true and correct.  
NAME OF PERSON COMPLETING FORM (Print or Type)  
DATE

I certify that the information on this form is true and correct.  
 NAME OF PERSON COMPLETING FORM (Print or Type) \_\_\_\_\_  
 TITLE \_\_\_\_\_

SIGNATURE William  
 ADDRESS (NO. & STREET) 416 Liberty Ave (CITY) Jersey City (STATE) NC (ZIP) 07307

DATE SUBMITTED 6/15/20  
 PHONE (AREA CODE, NO., EXTENSION) 201 988 0241

STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY  
 Division of Purchase & Property Contract Compliance Audit Unit New Monitoring Program

CERTIFICATE NO. 2-8457229  
 NAME OF FACILITY: NEW HIRING ☒ RELOCATIONS ☐ RETIRES ☐ TERMINATIONS (CHECK (X) APPROPRIATE ACTIVITIES)

DATE OF PAYROLL PERIOD USED: FROM 2017 TO 2020

CATEGORIES	MALE				FEMALE			
	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.	Total	Black
OFFICIALS & MANAGERS	0							
PROFESSIONALS	0							
TECHNICALS	0							
SALES WORKERS	0							
OFFICE & CLERICAL	0							
CONTRACTORS	0							
OPERATIVE	0							
LABORERS	0							
SERVICE WORKERS	0							
OTHER	0							
TOTAL	0							

I certify that the information on this form is true and correct.  
 NAME OF PERSON COMPLETING FORM (Print or Type)  
 LAST FIRST MI

SIGNATURE

DATE SUBMITTED

6/15/20

PHONE (AREA CODE, NO., EXTENSION)

201 988 0241

(CITY) (STATE) (ZIP)

Jersey City NJ 07307

416 Liberty Ave

201 988 0241

**STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY**

**Division of Purchase & Property Contract Compliance Audit Unit NEO Monitoring Program**

CREATION NO. 28444 57229 ☐ NEW BIDS ☐ REBIDDING ☐ REBIDDING ☒ REBIDDING (CHECK IN APPROPRIATE CATEGORY)

NAME OF CONTRACTOR: \_\_\_\_\_ DATES OF BIDDING PERIOD USED: FROM 2017 TO 2020

JOB	COUNTY			STATE			RACE			SEX			AGE			ETHNICITY		
	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.
CONTRACTING																		
OFFICIALS & MEMBERS	0																	
PROFESSIONALS	0																	
TECHNICALS	0																	
BLACK WOMEN	0																	
OFFICIAL & CONTRACT	0																	
CONTRACTORS	0																	
CONTRACTORS	0																	
LABORERS	0																	
BLACK WOMEN	0																	
TOTAL	0																	

I certify that the information on this form is true and correct.  
NAME OF PERSON COMPLETING FORM (Print or Type) \_\_\_\_\_

SIGNATURE William DATE SUBMITTED 6/15/20  
ADDRESS (NO. & STREET) 416 Liberty Ave CITY Jersey City STATE NC ZIP 07307

PHONE (AREA CODE, NO., EXTENSION) 201 988 0241



STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY

VENDOR CONTRACT COMPLIANCE AUDIT UNIT NEO MONITORING PROGRAM

☐ NEW HIRES ☐ PROMOTIONS ☐ TRANSFERS ☒ TERMINATIONS (CHECK (X) APPROPRIATE ACTIVITY)

CERTIFICATE NO. 28454 57229

NAME OF FACILITY:

DATE OF INITIAL PERIOD USED: FROM 2017 TO 2020

STREET CITY STATE ZIP CODE

JOB CATEGORIES	MALE						FEMALE					
	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.
OFFICIALS & MANAGERS												
PROFESSIONALS												
TECHNICIANS												
ENTER WORKERS												
OFFICE & CLERICAL												
CREATIONWORKERS												
OPERATIVE												
LABORERS												
SERVICE WORKERS	2											
TOTAL	1											

I certify that the information on this form is true and correct.

NAME OF PERSON COMPLETING FORM (Print Name)

LAST

I certify that the information on this form is true and correct.

NAME OF PERSON COMPLETING FORM (Print or Type)

SIGNATURE

MI

*William*

DATE SUBMITTED

6/15/20

ADDRESS (NO. & STREET)

4116 Liberty Ave

(CITY)

Jersey City NJ 07307

(STATE)

(ZIP)

PHONE (AREA CODE, NO., EXTENSION)

201 988 0241

**INSTRUCTIONS****VENDOR ACTIVITY SUMMARY REPORTS**

1. You should complete 4 blank Vendor Activity Summary Reports with your AA-302, Employee Information Report Renewal Application package. These 4 Reports are to be completed for new hires, promotions, transfers and terminations that took place between the time you received your Certificate of Employee Information Report (hereafter referred to as "Certificate") and the date of your Renewal Application.
2. The Vendor Activity Summary Reports must be completed to show your firm's total personnel actions for the previous Certificate period. For example, if your firm renews its Certificate every 3 years, one of the reports should indicate the total number of people hired during the entire 3-year period during which you held the Certificate. Another report should indicate the total number of people terminated during that 3-year period. The third report should indicate the total number of people transferred during that 3-year period and the final report should indicate the total number of people promoted during that 3-year period. Please note, there is no need to re-state the information provided on the AA-302 form.



**CITY OF JERSEY CITY  
DEPARTMENT OF BUSINESS ADMINISTRATION  
OFFICE OF DIVERSITY AND INCLUSION**



**SUPPLIER DIVERSITY DEFINITIONS**

**Minority Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by persons who are African American, Hispanic, Asian American, American Indian or Alaskan Native, defined as follows:

**African American:** a person having origins in any of the black racial groups of Africa.

**Hispanic:** a person of Mexican, Puerto Rican, Central or South American or other non-European Spanish culture or origin regardless of race.

**Asian:** a person having origins in any of the original peoples of the Far East, South East Asia, Indian subcontinent, Hawaii or the Pacific Islands.

**American Indian or Alaskan Native:** a person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

**Woman Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a woman or women.

**Veteran Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a person or persons who are veterans.

**"Veteran"** means any citizen and resident of this State now or hereafter honorably discharged or released under honorable circumstances who served in any branch of the Armed Forces of the United States or a Reserve component thereof for at least 90 days and shall include disabled veterans.

**Disability Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a person or persons with a disability.

**Lesbian, Gay, Bisexual, Transgender Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by an LGBT person or persons.

**THE CITY OF JERSEY CITY IS AN AFFIRMATIVE ACTION & EQUAL OPPORTUNITY EMPLOYER AND COMPLIES WITH ALL LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS IN EMPLOYMENT AND CONTRACTING.**





**CITY OF JERSEY CITY  
DEPARTMENT OF BUSINESS ADMINISTRATION  
OFFICE OF DIVERSITY AND INCLUSION**



**SUPPLIER DIVERSITY BIDDER QUESTIONNAIRE**

The City of Jersey City is committed to ensuring that its utilization of vendors reflects the diversity of its community. Please complete this form to assist us with monitoring our supplier diversity performance.

Business Name: William Fence Company LLC  
 Address: 416 Liberty Ave SCNT 07307  
 Phone: 201 988 0241  
 Email: williamfence@gmail.com  
 Contact Name: William Cortez

Please indicate if your business qualifies as any of the following: (See definitions for clarification)

- ☐ Minority Owned
- ☒ Woman Owned
- ☒ Veteran Owned
- ☐ Disability Owned
- ☐ Lesbian, Gay, Bisexual, Transgender Owned
- ☐ None

Please indicate if your business is currently certified by an authorized certifying body as any of the following:

- ☐ Minority Business Enterprise
- ☒ Woman Business Enterprise
- ☐ Veteran Business Enterprise
- ☐ Disability Owned Business Enterprise
- ☐ Lesbian, Gay, Bisexual, Transgender Business Enterprise
- ☐ Disadvantaged Business Enterprise
- ☐ Small Business Enterprise
- ☐ None

**THE CITY OF JERSEY CITY IS AN AFFIRMATIVE ACTION & EQUAL OPPORTUNITY EMPLOYER AND COMPLIES WITH ALL  
LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS IN EMPLOYMENT AND CONTRACTING.**

## **Question and Answers for Bid #PARK MTC 2020 - CHAIN LINK FENCING**

### **Overall Bid Questions**

**There are no questions associated with this bid.**

**Question Deadline: Aug 6, 2020 4:00:00 PM EDT**